

Carbondale & Rural Fire Protection District
Meeting of the Board of Directors
October 9, 2024
11:00 a.m.

Agenda

- A. Call to order & roll call
- B. Consent Agenda
 - 1. Approve Previous Minutes
 - 2. Current Bills & Balances
- C. Persons Present Not on the Agenda
- D. Pitkin County Ballot Question 1A (Affordable and Workforce Housing Mill Levy) Discussion
- E. Staff Reports
 - 1. Chief's Report
 - 2. Attorney's Report
 - 3. Other
- F. 2025 Budget
 - 1. 2025 Proposed Budget
 - 2. Other
- G. Financial Report
 - 1. Other
- H. Old Business
 - 1. Other
- I. New Business
 - 1. Other
- J. Adjourn

CARBONDALE & RURAL FIRE PROTECTION DISTRICT

MINUTES OF THE MEETING

BOARD OF DIRECTORS

CARBONDALE FIRE HEADQUARTERS

SEPTEMBER 11, 2024

The Board of Directors of the Carbondale & Rural Fire Protection District met for their regular meeting on September 11, 2024 at the Carbondale Fire Headquarters/Training Building.

Vice-President Mike Kennedy called the meeting to order at 11:06 a.m. Directors present were Michael Hassig, and Gretchen Stock Bell. Director Sydney Schalit attended via teleconference. Also present were Rob Goodwin, Jenny Cutright, Karl Oliver, Garrett Kennedy and Meagan Holland. Eric Gross attended via teleconference. President Gene Schilling arrived at 11:12 p.m.

CONSENT AGENDA

The items on the consent agenda were:

- Approve Current Bills and Balances
- Approve the Minutes of the August 14, 2024 regular meeting

MOTION: made to approve the consent agenda as noted. It carried and passed unanimously.

PERSONS PRESENT NOT ON THE AGENDA

No members of the public were present.

STAFF REPORTS

Chief's Report The tactical tender is on the Middle Fork Complex in Idaho. A crew swap is happening now and will continue as long as staffing and local conditions allow for it.

The work has not started on the cell tower at Aspen Glen. The contractor is waiting on an electrical permit from the state but expects to complete the project in the fall.

The Ops building project is underway. Paving will occur September 19 and 20, then framing will occur.

Mission Critical is still working on the paging problem between the Dispatch Centers. They expect to have a final report and pricing in the next few months.

Attorney's Report The draft impact fee resolution was sent out. The resolution will be reviewed at the November Board of Directors meeting, after the 60 day comment period is over.

Dino Ross is working to create an analysis about House Bill 2024-1001 and the implications to the District.

Admin Chief The District has formed a partnership with El Sol del Valle for messaging in 2025. This newspaper is distributed throughout the Roaring Fork Valley and will help get key messages to Spanish speakers.

2025 BUDGET

2025 Draft Budget The Rob Goodwin presented a draft 2025 budget to the Board of Directors. The Board of Directors reviewed the preliminary revenues and expenditures for 2025. It was noted that the legislation that was passed in the Special Session needs to be further understood, along with SB-233, to see how it will impact the 2025 and future budgets. General discussion followed. No action was taken.

FINANCIAL REPORT

Ambulance Service Cost Reporting Program The District received \$125,000 reimbursement from the Medicaid Reimbursement program.

NEW BUSINESS

Serpentine Trail Project Bid requests were sent out, at this time there has only been one bid returned. The project is expected to begin in late October or early November. General discussion regarding the project followed. It was noted that the project is unique since it is a partnership between the federal government, the fire district, and with private property owner cooperation.

Spring Valley Development The District was asked for input on the development, including access, water, and hydrants. The District has no formal position on the development. It was noted that the parcel is not in the District. Discussion regarding the Spring Valley Ranch proposed development followed. No action was taken.

Annual Open House The annual Open House is October 12, 2024.

MOTION: made to adjourn the Board of Directors meeting at 11:51 a.m. It carried and passed unanimously.

Respectfully submitted,

Jenny Cutright, Recording Secretary

Mike Kennedy, Vice President

DRAFT



Chief's Report & Updates – October 9, 2024

Construction Projects

Operations Building

Construction is going well on the project. The parking lot paving and infrastructure installation has been completed. Wood framing is happening now and once the building is weatherproofed, the concreted floor will be poured and the interior work will begin.

CMC Fire Academy Training Building

CMC has received the proposed costs for the project and they are quite a bit higher than first anticipated. The CMC Board of Directors has decided to put a pause on the project while their staff works together on a more comprehensive plan for the entire Carbondale campus and area. CMC has stated that they remain committed to the Fire Science Program continuing to develop and expand in Carbondale and working with CRFPD but, they want a better plan before spending the kind of money that this project is calling for.

CRFPD Annual Open House

The annual CRFPD Open House is coming up on Saturday, October 12th. We have a very good plan and program in place for this year and the crew is ready to go. We will be doing a couple of different events this year including, a Jr. Firefighter Bucket Brigade and a very good Home Fire Safety and Fire Extinguisher demonstration in which folks can participate. It should be a fun day.

Impact Fee Implementation

I have gotten some feedback regarding the impact fee program that CRFPD intends to implement in November. One issue is regarding the process for collection of fees by the District and how that works with the issuance of building permits from the municipality or county. I think that we need to develop a procedure to give to the local governments, particularly ones that have not participated previously that outlines how they can best comply with the process. I will work with our attorney on this and present to the board for approval.

Thank you very much,

Rob Goodwin



Operations Report

October 2024

September 2024 Responses					2024 Responses YTD			
Incident Type	2024	2023	% of Total Month/Yr	+/- 2024-2023	2024	2023	% of 2024	+/- 2024-2023
Structure Fires	1	1	0.6%	0.0%	10	5	0.7%	100.0%
Vehicle Fires	0	1	0.0%	-100.0%	7	7	0.5%	0.0%
Other Fires (100)	3	0	1.9%	300.0%	19	9	1.4%	111.1%
Rupture/Explosion (200)	0	0	0.0%	0.0%	0	0	0.0%	0.0%
EMS/Rescue (300)	71	67	44.9%	6.0%	644	657	46.7%	-2.0%
Haz. Condition (400)	4	5	2.5%	-20.0%	35	35	2.5%	0.0%
Service Call (500)	3	16	1.9%	-81.3%	122	89	8.8%	37.1%
Good Intent (600)	37	25	23.4%	48.0%	294	227	21.3%	29.5%
False Call (700)	29	25	18.4%	16.0%	196	144	14.2%	36.1%
Severe Weather (800)	3	0	1.9%	0.0%	6	1	0.4%	500.0%
Special Incident (900)	7	3	4.4%	200.0%	47	29	3.4%	62.1%
Total All Incidents	158	143	100.0%	10.5%	1380	1203	100.0%	14.7%

Important Events & Projects

- Summer increased staffing and wildland fire initial attack patrols ended on September 3rd
- Wildland crew returned from Idaho.

Respectfully Submitted,

Michael Wagner – Deputy Chief of Operations

Board of Directors Report

**Brandon Deter
Division Chief – Training**

Administrative

- Working with Training Consortium to create a 501C3 non-profit to facilitate expansion of the Consortium
- Working with Training Consortium to consolidate training equipment to reduce valley wide Fire Department spending on redundancy of equipment/gear
- Training division creating training packages for the members of CRFPD to facilitate organized trainings and meet requirements for DFPC, NREMT, & CDPHE
- Training Consortium has purchased and implemented Enterprise addition to Vector Solutions to better facilitate departmental sharing of information and training resources
- Creating MFTF SOP for use of facilities and training building
- Organized IQS in accordance with national standards
- Scheduled NFA Command and Control class to be conducted at CRFPD mid October
- Fall Academy is in full swing and the Introduction to Emergency Services CEPA program is running smoothly with highly motivated students from RFHS
- Working with CMC CEPA Program Director to introduce more classes for high school students.
 - This will better set students up to acquire 9-12 college credits towards the AAS Fire Science degree while still in high school
- Continuing with CMC to bring the AAS/BS Fire Science Degree to Carbondale and working on bringing the Paramedic Program to Carbondale as well
- Working on recertifying several members of CRFPD with their DFPC certifications
- Working with DFPC to allow CRFPD to be an authorized state testing facility
- Working on developing documents required by CDPHE to be compliant as a training center.

Staff

- Captain Taylor has implemented the CPR program for CRFPD
- Lieutenant Close has done an outstanding job with developing and implementing Vector Solutions for CRFPD

Professional Development

Deter is finishing Masters Degree in Fire Administration

Deter has completed Fire Officer II and is testing in November

Deter is assisting Roaring Fork Leadership as an advisor

Board of Directors Report

**Brandon Deter
Division Chief – Training**

CRFPD Training Hours

Respectfully – *B. Deter*

CRFPD Training Report

September 2024

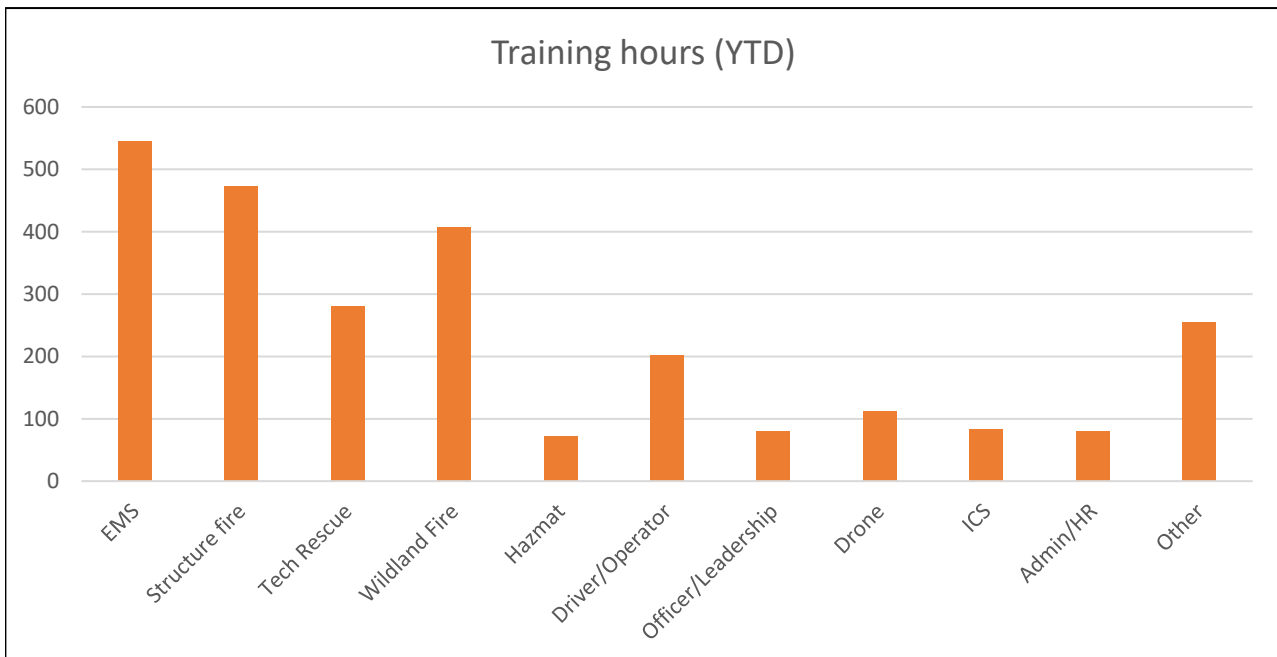
*NOTE: YTD data is as of the switch to Vector on May 13th, 2024.

Training hours by group

Group	Monthly	YTD	Percentage
A-shift	146.5	557	22%
B-shift	160.5	545.5	21%
C-shift	43	361.5	14%
Admin/Training	35.25	532.5	21%
Volunteer & Part-time	53.25	590.25	23%
TOTAL	438.5	2586.75	100%

Training hours by category

Category	Monthly	YTD	Percentage
EMS	116	544.5	21%
Structure fire	127	473	18%
Tech Rescue	0	280.5	11%
Wildland Fire	0	407.5	16%
Hazmat	27	71	3%
Driver/Operator	35.5	201.25	8%
Officer/Leadership	80	80	3%
Drone	0	112.5	4%
ICS	43	83	3%
Admin/HR	0.75	79.25	3%
Other	9.25	254.25	10%
TOTAL	438.5	2586.75	100%





EMS Chief Report September 2024

EMS Patients September 2024 –

62 EMS Patient contacts in September 2024

Projects and updates–

- Manage EMS Ordering/inventory for CRFPD
- Maintain supplies/medications in vending machine for CRFPD
- Controlled substance monitoring and inventory
- Fire/EMS Report review, NFIRS /NEMSIS submissions and Q&A
- Finished EMS Protocols and began training all members
- Attended a Northwest RETAC meeting
- Attended Trauma committee meeting @ VVH
- Worked on Strategic Plan objectives with Chief Wagner
- Coordinated and ordered several fire related budget items
- Ongoing Special Event planning/scheduling for 2024
- Regular staff/Chief meetings
- Covered On Call Chief rotation shifts
- Incident response in district as needed
- Did a review and update on the EMT-I/Paramedic Task book
- Replaced several EMS supplies that were expiring
- Assisted volunteers/Staff with projects and task books as needed

Respectfully submitted,
Garrett Kennedy
EMS Chief

September 30, 2024

		Interest Rate
General Fund		
Alpine Checking	229,107.05	0.00%
Alpine Money Market Fund	3,048,183.03	5.30%
TOTAL	\$ 3,277,290.08	
Capital Projects Fund #1		
Alpine Checking	60,427.79	0.00%
Alpine Money Market Fund	1,824,728.63	5.30%
Alpine Impact Fee Fund	100,834.07	5.30%
TOTAL	\$ 1,985,990.49	
Capital Replacement Fund		
CSafe CRF Account	\$734,843.16	5.30%
Bond Fund		
CSafe	\$ 568,063.30	5.30%
Pension Fund		
FPPA	\$ 2,291,408.78	

Ambulance Billing Report

Cash Collected on Accounts
New Accounts Billed
Medicare Assignments/Medicaid & Other Write-Offs

Aging Report

<u>0-30 Days</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>>90 Days</u>	<u>Total</u>
		\$0.00	\$0.00	

Checks Issued Between Board Meetings

General Fund

none

Capital Projects Fund

none

Miscellaneous Income

General Fund

CPR training	\$385.00
Donations	\$1,450.00
Wildfire Assignments	\$9,230.64

Capital Projects Fund

none

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Carbondale & Rural Fire Protection District
Electronic Payments
September 2024

10/04/24

Accrual Basis

Date	Name	Amount
1110 · Alpine Bank-Checking GF		
09/01/2024	TK Elevator Corporation	-630.37
09/03/2024	Amazon Business	-1,606.88
09/03/2024	Mountain Waste & Recycling	-745.80
09/03/2024	Mountain Waste & Recycling	-55.64
09/03/2024	Mountain Waste & Recycling	-55.64
09/03/2024	Xcel Energy	-2,382.71
09/03/2024	Xcel Energy	-24.27
09/03/2024	Town of Carbondale	-101.27
09/03/2024	Town of Carbondale	-49.50
09/03/2024	Town of Carbondale	-242.89
09/03/2024	Town of Carbondale	-124.25
09/04/2024	Comcast (epay)	0.00
09/04/2024	Valley Waste Solutions, LLC	-145.68
09/05/2024	Intermedia	-836.96
09/05/2024	Intermedia	-10.45
09/06/2024	Bamboo HR	-1,059.58
09/06/2024	Holy Cross Energy	-253.68
09/06/2024	Holy Cross Energy	-69.13
09/06/2024	Holy Cross Energy	-78.91
09/06/2024	Holy Cross Energy	-39.05
09/06/2024	Staples Business Credit	-1,837.25
09/13/2024	Comcast (epay)	-25.00
09/16/2024	Cenex Fleetcard	-5,358.08
09/18/2024	Granite Telecommunications	-748.28
09/19/2024	Lumen/Century Link Business	-53.31
09/20/2024	Lincoln Financial Group Her...	-3,000.00
09/23/2024	Comcast (epay)	-126.78
09/23/2024	Xerox Corporation	-184.38
09/24/2024	Pinnacol Assurance	-12,253.71
09/25/2024	Holy Cross Energy	-220.05
09/26/2024	Moody-Valley Insurance Ag...	-14,066.00
09/26/2024	Redstone Water & Sanitatio...	-312.00
09/26/2024	UMB	-11,248.86
09/30/2024	Black Hills Energy	-51.71
09/30/2024	Black Hills Energy	-54.47
09/30/2024	Black Hills Energy	-27.95
09/30/2024	Black Hills Energy	-122.13
09/30/2024	Comcast (epay)	-299.07
Total 1110 · Alpine Bank-Checking GF		-58,501.69
TOTAL		-58,501.69

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10/04/24

Accrual Basis

Carbondale & Rural Fire Protection District
Payroll Transactions
September 2024

<u>Date</u>	<u>Name</u>	<u>Amount</u>
1110 · Alpine Bank-Checking GF		
09/12/2024	QuickBooks Payroll S...	-117,006.98
09/13/2024	Colorado Department ...	-6,259.00
09/13/2024	United States Treasury	-28,488.47
09/13/2024	FPPA	-46,963.80
09/26/2024	QuickBooks Payroll S...	-121,545.07
09/27/2024	Colorado Department ...	-6,565.00
09/27/2024	United States Treasury	-30,089.66
09/27/2024	FPPA	-44,790.09
Total 1110 · Alpine Bank-Checking GF		-401,708.07
TOTAL		-401,708.07

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Carbondale & Rural Fire Protection District

10/04/24

General Fund Check Register

Accrual Basis

October 9, 2024

Num	Date	Name	Amount
1110 · Alpine Bank-Checking GF			
42791	10/09/2024	Ace Hardware	-458.31
42792	10/09/2024	Airgas USA, LLC	-335.56
42793	10/09/2024	Alert All Corp.	-421.20
42794	10/09/2024	Amazon Business	-362.66
42795	10/09/2024	Avalanche Professional Carp...	-2,116.42
42796	10/09/2024	B & R Sptic Service, Inc.	-225.00
42797	10/09/2024	Basalt Printing & Art Supply	-317.05
42798	10/09/2024	Bound Tree Medical, LLC	-1,394.17
42799	10/09/2024	Brandon Deter	-1,999.00
42800	10/09/2024	Builders First Source	-287.08
42801	10/09/2024	Cedar Networks	-915.99
42802	10/09/2024	Colorado Division of Fire Pre...	-90.00
42803	10/09/2024	Comcast	-28.45
42804	10/09/2024	Elite Building Care, Inc.	-1,560.00
42805	10/09/2024	Eric J.Gross Attorney P.C.	-1,291.50
42806	10/09/2024	Ethan Harvey	-1,047.00
42807	10/09/2024	Fire Sprinkler Services, Inc.	-1,125.00
42808	10/09/2024	Globalstar USA	-2,249.45
42809	10/09/2024	Grainger	-276.95
42810	10/09/2024	Grounds and Gardens	-2,155.00
42811	10/09/2024	Impressions of Aspen, Inc.	-64.91
42812	10/09/2024	Kroger - King Soopers Custo...	-261.78
42813	10/09/2024	Life Assist, Inc.	-540.50
42814	10/09/2024	Life Line Billing Systems, LLC	-569.66
42815	10/09/2024	LN Curtis and Sons	-266.12
42816	10/09/2024	Lumen/Century Link Business	-58.70
42817	10/09/2024	Marble Water Company	-130.00
42818	10/09/2024	McCandless Truck Center LLC	-10,805.08
42819	10/09/2024	Micro Plastics, Inc.	-15.50
42820	10/09/2024	Mike Brown	-80.00
42821	10/09/2024	Mitchell and Company LLC	-800.00
42822	10/09/2024	Motorola Solutions, Inc.	-1,246.11
42823	10/09/2024	Mountain Pest Control, Inc.	-207.00
42824	10/09/2024	Napa Auto Parts	-44.69
42825	10/09/2024	Northwest Colorado Council ...	-435.00
42826	10/09/2024	Quest Diagnostics Inc	-80.00
42827	10/09/2024	Roaring Fork Valley Co-Op	-363.53
42828	10/09/2024	SHAMASK	-500.00
42829	10/09/2024	Specialty Incentives	-4,793.87
42830	10/09/2024	Streamline	-500.00
42831	10/09/2024	Stryker Sales Corporation	-499.30
42832	10/09/2024	The Paint Store, Inc.	-39.19
42833	10/09/2024	Xerox Corporation	-184.38
Total 1110 · Alpine Bank-Checking GF			-41,141.11
TOTAL			-41,141.11

Capital Projects Fund
Check Register
October 9, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
1110 - Alpine Bank			
10/09/20	5359	A4 Architects, LLC	-7,322.50
10/09/20	5360	Acme Fire Alarm Company	-8,441.50
10/09/20	5361	All State Communications, Inc.	-10,997.29
10/09/20	5362	CTL Thompson, Inc.	-7,125.00
10/09/20	5363	Kimtek Corporation	-4,195.00
10/09/20	5364	MTech, Inc.	-10,540.00
10/09/20	5365	Phil Vaughn Construction Man...	-4,725.84
10/09/20	5366	PNCI Construction, Inc.	-473,702.16
10/09/20	5367	ProSpace Interiors, Inc.	-4,850.00
10/09/20	5368	Storm's Speciality Services, L...	-4,925.29
Total 1110 - Alpine Bank			-536,824.58
TOTAL			<u>-536,824.58</u>

Carbondale & Rural Fire Protection District Income Statement January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Income				
4000 · Taxes				
4010 · Property Tax	6,572,390.69	6,700,679.00	-128,288.31	98.1%
4011 · Temporary Tax Credit	-647,979.00	-647,979.00	0.00	100.0%
4020 · Specific Ownership Tax	268,521.37	300,000.00	-31,478.63	89.5%
4030 · Interest & Penalties	12,514.21	2,000.00	10,514.21	625.7%
4040 · Delinquent Tax	320.37	1,000.00	-679.63	32.0%
4050 · Abated Tax	12,321.00	12,321.00	0.00	100.0%
4060 · Gallagher Override	410,495.00	410,495.00	0.00	100.0%
4070 · Exempt Personal Property	4,691.94	5,143.00	-451.06	91.2%
4071 · Backfill	498,996.60			
Total 4000 · Taxes	7,132,272.18	6,783,659.00	348,613.18	105.1%
4200 · Other Revenue				
4210 · Ambulance Service	236,578.76	500,000.00	-263,421.24	47.3%
4211 · Ambulance Collections afte...	137,061.78			
4220 · Wildfire Contracts	62,866.33	10,000.00	52,866.33	628.7%
4250 · Interest	74,314.51	20,000.00	54,314.51	371.6%
4300 · Building Rentals	15,750.00	21,000.00	-5,250.00	75.0%
4350 · Grants & Contributions	3,004.52	1,000.00	2,004.52	300.5%
4360 · Training Reimbursements	9,455.94	500.00	8,955.94	1,891.2%
4361 · CPR training Income	1,315.00			
4798 · Volunteer Fund	0.00	1,000.00	-1,000.00	0.0%
4799 · Vending Machine	674.65	1,000.00	-325.35	67.5%
4800 · Miscellaneous	5,640.53	5,000.00	640.53	112.8%
Total 4200 · Other Revenue	546,662.02	559,500.00	-12,837.98	97.7%
Total Income	7,678,934.20	7,343,159.00	335,775.20	104.6%
Gross Profit	7,678,934.20	7,343,159.00	335,775.20	104.6%
Expense				
5000 · Personnel				
5010 · Wages				
5011 · Wages	3,030,581.00	3,862,962.00	-832,381.00	78.5%
5012 · Seasonal Staffing	54,592.75	65,000.00	-10,407.25	84.0%
5010 · Wages - Other	135.49			
Total 5010 · Wages	3,085,309.24	3,927,962.00	-842,652.76	78.5%
5013 · Wages - Reimbursable				
5014 · Special Event Wages	2,719.96	2,000.00	719.96	136.0%
5015 · Wildfire Contract Wages	285,243.13	5,000.00	280,243.13	5,704.9%
Total 5013 · Wages - Reimbursable	287,963.09	7,000.00	280,963.09	4,113.8%
5030 · Payroll Expenses	60,791.08	65,172.00	-4,380.92	93.3%
5035 · Unemployment Insurance	4,920.27	11,373.00	-6,452.73	43.3%
5040 · Health Benefits	559,294.95	737,669.00	-178,374.05	75.8%

Carbondale & Rural Fire Protection District Income Statement January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
5045 · Pension Benefits	290,403.77	374,022.00	-83,618.23	77.6%
5050 · 457 Contributions	27,675.34	32,640.00	-4,964.66	84.8%
5055 · Workers Comp	124,591.05	105,612.00	18,979.05	118.0%
5060 · Disability	103,306.08	130,142.00	-26,835.92	79.4%
5070 · Uniforms	24,615.00	35,000.00	-10,385.00	70.3%
5075 · Volunteer Meal Program	3,136.01	2,500.00	636.01	125.4%
5076 · LOSAP Program	3,000.00	6,000.00	-3,000.00	50.0%
5077 · Volunteer Fund	0.00	1,000.00	-1,000.00	0.0%
5078 · Member Incentive	8,294.96	25,000.00	-16,705.04	33.2%
5079 · Health & Wellness	98,216.19	25,000.00	73,216.19	392.9%
5080 · Board Members Pay	0.00	12,000.00	-12,000.00	0.0%
Total 5000 · Personnel	4,681,517.03	5,498,092.00	-816,574.97	85.1%
5100 · Administration				
5110 · Treasurer's Fees	155,463.74	159,116.00	-3,652.26	97.7%
5115 · Abated Taxes	2,873.79	1,000.00	1,873.79	287.4%
5130 · Insurance	43,380.00	78,000.00	-34,620.00	55.6%
5132 · Legal	15,798.50	20,000.00	-4,201.50	79.0%
5133 · Accounting	19,900.00	20,000.00	-100.00	99.5%
5134 · Ambulance Billing Service	16,524.14	30,000.00	-13,475.86	55.1%
5135 · Election	0.00	0.00	0.00	0.0%
5140 · Office Supplies & Expenses	25,699.40	20,000.00	5,699.40	128.5%
5150 · Fuel	17,574.90	20,000.00	-2,425.10	87.9%
5151 · Dues & Subscriptions	82,697.20	40,000.00	42,697.20	206.7%
5152 · Freight & Postage	1,219.24	1,000.00	219.24	121.9%
5153 · Computer Supplies	5,951.26	7,500.00	-1,548.74	79.4%
5154 · Computer Equipment	5,456.79			
5155 · Vehicle/Building Security	0.00	15,000.00	-15,000.00	0.0%
5156 · Meetings	9,093.63	15,000.00	-5,906.37	60.6%
5160 · Emergency Management	0.00	1,000.00	-1,000.00	0.0%
5170 · Strategic Planning	3,161.21	35,000.00	-31,838.79	9.0%
5180 · Public Outreach/Education	60,910.83	45,000.00	15,910.83	135.4%
5181 · Website/Marketing	11,325.00	15,000.00	-3,675.00	75.5%
5182 · Translation	0.00	1,000.00	-1,000.00	0.0%
5183 · Fire/EMS Prevention	0.00	8,000.00	-8,000.00	0.0%
5184 · Fire Mitigation Projects	10,000.00	25,000.00	-15,000.00	40.0%
5190 · Vending Machine	847.02	2,500.00	-1,652.98	33.9%
Total 5100 · Administration	487,876.65	559,116.00	-71,239.35	87.3%
5400 · Fire Fighting				
5401 · Wildfire Expenses, Deploy...	46,500.35	1,000.00	45,500.35	4,650.0%
5410 · Supplies/Expenses	11,465.68	20,000.00	-8,534.32	57.3%
5411 · Equipment	16,532.74	15,000.00	1,532.74	110.2%
5412 · Firefighting PPE				
5413 · Structural PPE	2,770.30			
5414 · Wildland PPE	9,071.84			
5412 · Firefighting PPE - Other	2,708.42	18,000.00	-15,291.58	15.0%

Carbondale & Rural Fire Protection District Income Statement January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Total 5412 · Firefighting PPE	14,550.56	18,000.00	-3,449.44	80.8%
5420 · Fuel	10,285.00	10,000.00	285.00	102.9%
5430 · Incident Resources	4,443.53	1,500.00	2,943.53	296.2%
5431 · Incident Food	2,504.30	1,000.00	1,504.30	250.4%
5432 · Wildfire Supplies/Expenses	256.35	1,500.00	-1,243.65	17.1%
5433 · Wildland Equipment	1,029.88	1,500.00	-470.12	68.7%
5439 · IA Team expenses/fuel	2,940.22	3,500.00	-559.78	84.0%
5440 · Fire Investigation Supplies	11.38			
Total 5400 · Fire Fighting	110,519.99	73,000.00	37,519.99	151.4%
5500 · Medical				
5510 · Supplies/Expenses	38,534.95	55,000.00	-16,465.05	70.1%
5511 · Equipment	1,329.54	1,500.00	-170.46	88.6%
5512 · EMS PPE	0.00	3,000.00	-3,000.00	0.0%
5515 · Infection Control	0.00	1,000.00	-1,000.00	0.0%
5520 · Fuel	10,625.88	14,000.00	-3,374.12	75.9%
5530 · Physician Advisor	12,000.00	12,000.00	0.00	100.0%
5540 · Rescue Equipment	485.89	2,500.00	-2,014.11	19.4%
5541 · Rescue PPE	772.89			
Total 5500 · Medical	63,749.15	89,000.00	-25,250.85	71.6%
5600 · Communications				
5610 · Supplies/Expenses	15,792.85	25,000.00	-9,207.15	63.2%
5611 · Communications Equipment	1,257.91	1,000.00	257.91	125.8%
5612 · Radio Programming/Services	22,246.00	10,000.00	12,246.00	222.5%
5620 · Telephone Service	16,555.64	23,000.00	-6,444.36	72.0%
5625 · Cell Phones	15,162.32	7,000.00	8,162.32	216.6%
5630 · Communications Center	18,534.00	50,000.00	-31,466.00	37.1%
Total 5600 · Communications	89,548.72	116,000.00	-26,451.28	77.2%
5700 · Training				
5710 · Medical	11,429.21	10,000.00	1,429.21	114.3%
5711 · EMT Tuitions	55.00	2,500.00	-2,445.00	2.2%
5712 · Paramedic Program	30,113.61	35,000.00	-4,886.39	86.0%
5713 · CPR training - public courses	651.90			
5720 · Fire	22,905.57	15,000.00	7,905.57	152.7%
5721 · Wildfire Training	3,031.82	2,000.00	1,031.82	151.6%
5722 · Rescue	6,064.00			
5730 · Administration	58,912.24	25,000.00	33,912.24	235.6%
5740 · Training Equipment	0.00	5,000.00	-5,000.00	0.0%
5750 · Training Building & Grounds	520.94	2,500.00	-1,979.06	20.8%
5760 · Food	2,196.80	1,500.00	696.80	146.5%
5790 · CMC Fire Academy	328.68	2,000.00	-1,671.32	16.4%
5791 · CMC EMT Course	0.00	2,000.00	-2,000.00	0.0%
Total 5700 · Training	136,209.77	102,500.00	33,709.77	132.9%

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Carbondale & Rural Fire Protection District Income Statement January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
5800 · Equipment				
5809 · Vehicle Repairs	41,257.34	20,000.00	21,257.34	206.3%
5810 · Vehicles Parts/Supplies/Tires	40,205.35	40,000.00	205.35	100.5%
5811 · Vehicle Equipment	2,129.64			
5812 · Equipment Testing	24,024.15	18,000.00	6,024.15	133.5%
5813 · Shop Supplies	725.22			
5814 · Tools	480.19			
5820 · Communications Equipment	0.00	1,500.00	-1,500.00	0.0%
5830 · Maintenance Contracts	1,891.11	15,000.00	-13,108.89	12.6%
5840 · Computer Repairs/Service	8,321.42	7,500.00	821.42	111.0%
5850 · Portable Equipment	90.37	1,000.00	-909.63	9.0%
5860 · Office Equipment	10,468.66	8,000.00	2,468.66	130.9%
Total 5800 · Equipment	129,593.45	111,000.00	18,593.45	116.8%
5900 · Stations/Buildings				
5910 · Utilities	87,596.43	125,000.00	-37,403.57	70.1%
5911 · Equipment	8,887.00	20,000.00	-11,113.00	44.4%
5920 · Maintenance & Repairs	45,277.64	50,000.00	-4,722.36	90.6%
5940 · Supplies	9,534.10	30,000.00	-20,465.90	31.8%
5941 · Janitorial Supplies	5,776.22			
Total 5900 · Stations/Buildings	157,071.39	225,000.00	-67,928.61	69.8%
6000 · Miscellaneous				
6010 · Miscellaneous	62,165.99	25,000.00	37,165.99	248.7%
6050 · Transfer to CPF	500,000.00	100,000.00	400,000.00	500.0%
6051 · Transfer to CRF	200,000.00	200,000.00	0.00	100.0%
6100 · TABOR Emergency Reserves	0.00	203,961.00	-203,961.00	0.0%
Total 6000 · Miscellaneous	762,165.99	528,961.00	233,204.99	144.1%
Total Expense	6,618,252.14	7,302,669.00	-684,416.86	90.6%
Net Income	1,060,682.06	40,490.00	1,020,192.06	2,619.6%

DRAFT RESOLUTION - BLANKS MUST BE COMPLETED - EDITS WELCOME

RESOLUTION OF THE BOARD OF _____,
COLORADO, IN SUPPORT OF THE PITKIN COUNTY BALLOT QUESTION 1A
RESOLUTION NO. _____-2024

RECITALS

WHEREAS, Pursuant to Section _____ of (the jurisdictions governing documents), all matters not required to be acted upon by ordinance or formal resolution may be acted upon by informal resolution, and;

WHEREAS, the Pitkin County Board of County Commissioners has a tax proposal that requires voter approval pursuant to Section 20 of Article X of the State Constitution and Article IX of the Pitkin County Home Rule Charter, and it has submitted such proposal to the electorate of Pitkin County at the election to be held on November 5, 2024;

WHEREAS, We aspire to implement the vision of a healthy, safe, vibrant and sustainable community; and housing for individuals, families, seniors, and workforce is an essential component in achieving and maintaining this vision, and;

WHEREAS, Our community and our board of directors regularly reiterates the need to prioritize affordable housing, and;

WHEREAS, The pre-COVID housing challenges were mostly caused by extremely high housing costs, constrained supply, and an ever expanding commute shed. The Regional Housing Study conducted in 2019 showed a total unit shortfall of 4700 units needed across all income levels, which is a trend that has been worsened by the COVID pandemic, and;

WHEREAS, The COVID pandemic brought new trends including: growth in year-round employment, growth in remote work, growth in second home purchases, a reduction in available year-round rentals due to short term rentals, and dramatic increases in construction costs, inflation and interest rates. All of these factors have worsened the housing challenges for the local workforce, and;

WHEREAS, Individuals and families who serve the local community by working for a local business or organization can't afford to own a free market home in Pitkin County and most can't afford free market rental rates because incomes and wages have not risen at the same rate as housing costs. In 2022 only 9% of home sales in the Roaring Fork Valley were affordable to a household at median wage. This is down from 23% in 2015, and in 2024 this percentage is likely to drop even lower with only deed restricted units available at affordable price points, and;

WHEREAS, To respond to community needs and meaningfully impact the housing crisis, we support Pitkin County's effort to provide housing that is affordable, accessible, attainable and

DRAFT RESOLUTION - BLANKS MUST BE COMPLETED - EDITS WELCOME

available; offering alternative housing options, both rental and ownership, to what is available on the free market, and;

WHEREAS, To support housing acquisition, construction, conservation and conversion, Pitkin County requires a sustainable and reliable funding stream that can support both immediate project investment as well as long term debt financing for projects;

WHEREAS, Pitkin County's current funding for housing is insufficient and too elastic to support the long term investment that is needed in housing, making a new, reliable, funding stream a critical component of future success, and;

WHEREAS, Pitkin County has submitted a measure to the electorate for an ad valorem property tax mill levy imposed at a rate of 1.5 mills for not more than twenty-five (25) years for the purposes of funding affordable and attainable housing referred for placement on the ballot for the November 5, 2025 election, and;

WHEREAS, We find that the proposed mill levy of \$121 per million dollars of actual residential value, and \$435 per million dollars of actual commercial value, annually, is a moderate amount to both ask of the taxpayers of Pitkin County and raise a relevant amount to be effective, and;

WHEREAS, We find that the measure thoughtfully endeavors to raise revenue (\$8,543,345.97 annually in the first fiscal year) that will be dedicated to prioritizing housing for critical community service workers, including but not limited to emergency response, transit, road and bridge, healthcare, adult and child welfare, teaching and childcare, and;

WHEREAS, We support the county's goal to construct new rental and ownership housing by partnering with nonprofits, governmental entities, local businesses, housing trusts and private organizations, and;

WHEREAS, We support the conversion of free market units into permanent deed restricted housing through buy down programs, and;

WHEREAS, We find that dedicating a portion of the revenue towards capital reserve maintenance and preservation of our existing housing inventory, helps to fill a crucial gap in funding towards maintaining the health and safety of our current housing supply, and;

WHEREAS, We recognize that our homeless population has a variety of needs, and that jail and the hospital are not always the best places for our public safety agencies to bring a homeless person experiencing crisis. Our community has a gap in stabilizing and supporting our homeless population and Ballot Issue 1A seeks to reduce impacts on public agencies by developing transitional housing, supportive housing, and housing stability services, and;

WHEREAS, We support the county's desire to protect its rural character by prioritizing housing in areas consistent with existing employment, services, and facilities;

DRAFT RESOLUTION - BLANKS MUST BE COMPLETED - EDITS WELCOME

NOW, THEREFORE, BE IT RESOLVED by the Board of _____,
Colorado that we encourage and support a 'YES' vote on Pitkin County Ballot Issue 1A:
Affordable and Workforce Housing Mill Levy.

INTRODUCED, READ AND ADOPTED ON THE _____ DAY OF _____ 2024.
ATTEST: BOARD OF _____

By _____
Clerk

By: _____
Chair

Date: _____

APPROVED AS TO FORM: MANAGER APPROVAL

Attorney

Manager

GENERAL FUND 2025

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10/3/2024

	2023 Audit	2024 Estimate	2025 Budget
RESERVE BALANCE JAN 1	2,124,183	1,633,186	1,586,931
REVENUES			
Taxes			
Property Tax	4,674,037	6,700,679	6,819,484
Temporary Tax Credit	0	-647,979	-498,997
Specific Ownership Tax	356,550	300,000	300,000
Interest & Penalties	13,575	12,514	2,000
Delinquent Tax	0	1,000	1,000
Abated Tax	17,583	12,321	22,580
Gallagher Override	0	410,495	417,749
Exempt Personal Property	0	4,692	6,018
State Backfill	0	498,997	0
Total Taxes	5,061,745	7,292,719	7,069,834
Other Revenue			
Ambulance Service	493,099	498,187	500,000
Wildfire Contracts	609,375	500,000	10,000
Special Event Contracts	17,720	0	0
Earnings on Deposits	107,516	90,000	25,000
Building Rentals	16,250	21,000	21,000
Grants & Contributions	64,152	3,500	1,000
Training Reimbursements	0	30,000	500
CPR Public	0	1,500	2,500
Volunteer Fund	0	0	1,000
Vending Machine Income	0	1,000	1,000
Heart Trust Reimbursement	0	0	5,000
Miscellaneous	37,161	82,000	5,000
Sale of Assets	0	0	0
Total Other Revenue	1,345,273	1,227,187	572,000
TOTAL REVENUE	6,407,018	8,519,906	7,641,834

GENERAL FUND 2025

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	2023	2024	2025
	Audit	Estimate	Budget
EXPENDITURES			
Personnel			
Wages	3,799,925	3,939,931	4,241,361
Seasonal Staffing	0	55,000	65,000
Special Event Wages	0	2,720	2,000
Wildfire Contract Wages	0	290,000	5,000
Payroll Taxes	65,193	79,028	72,132
Unemployment Insurance	5,959	7,200	8,366
Health Benefits	664,209	737,669	824,551
Pension Benefits	286,020	377,525	431,168
457 Contribution	27,558	35,978	35,826
Work Comp	70,528	138,435	121,644
Disability	102,068	134,298	157,497
Heart & Cancer Trust	0	0	15,000
Uniforms	34,030	43,400	35,000
Class A Uniforms	0	0	20,000
Volunteer Dinner Program	2,880	4,181	5,000
LOSAP Program	6,000	3,000	6,000
Volunteer Fund	0	1,000	1,000
Member Incentive	37,565	21,060	25,000
Health and Wellness	0	100,000	120,000
Board Members Pay	5,900	12,000	12,000
Total Personnel	5,107,835	5,982,425	6,203,545
Administration			
Treasurer's Fees	105,555	159,116	166,937
Abated Taxes	5,308	2,874	1,000
Insurance	69,783	78,000	78,000
Legal	20,121	20,000	20,000
Accounting	18,950	19,900	22,000
Ambulance Billing Service	28,558	22,032	30,000
Election	2,113	0	25,000
Supplies & Expenses	32,309	33,823	30,000
Fuel	22,098	21,310	20,000
Dues & Subscriptions	60,267	90,000	90,000
Freight & Postage	2,285	1,626	1,500
Computer Supplies & Equipment	6,505	15,211	9,000
Vehicle/Building Security	0	15,000	5,000
Meetings	16,386	15,000	15,000
Emergency Management	0	1,000	1,000
Strategic Planning	17,879	35,000	10,000
Consulting	0	0	50,000
Public Outreach/Education	48,533	70,000	50,000
Website/Marketing	11,700	14,433	15,000
Translation	0	0	1,000
Fire/EMS Prevention	130	8,000	8,000
Fire Mitigation Projects	21,950	110,000	25,000
Vending Machine	1,911	2,000	2,000
Total Administrative	492,341	734,323	675,437

GENERAL FUND 2025
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	2023	2024	2025
	Audit	Estimate	Budget
EXPENDITURES			
Fire Fighting			
Supplies/Expenses	31,409	15,288	20,000
Equipment	0	22,044	52,000
PPE	33,585	18,000	18,000
Fuel	10,704	12,297	12,000
Incident Resources	1,975	4,600	1,500
Incident Food	0	3,339	1,000
Wildfire Supplies/Expenses	0	1,000	1,000
Wildland Equipment	0	1,200	15,000
Wildfire Deployment Expenses	90,729	60,000	1,000
IA Program Expenses	0	2,800	15,000
Fire Investigation Supplies	0	2,000	1,000
Total Fire Fighting	168,402	142,567	137,500
EMS			
Supplies/Expenses	50,307	50,714	55,000
Equipment	0	1,773	2,000
PPE	3,209	1,000	3,000
Infection Control	0	1,000	1,000
Fuel	14,539	12,842	14,000
Physician Advisor	12,000	12,000	12,000
Rescue Equipment	3,050	2,000	2,000
Total EMS	83,105	81,329	89,000
Communications			
Supplies/Expenses	31,356	18,964	25,000
Equipment	0	1,677	2,000
Radio Programming Services	0	25,000	25,000
Telephone Service	23,695	21,296	23,000
Cell Phones	12,548	17,413	17,000
Communications Center	16,441	52,534	50,000
Total Communications	84,040	136,884	142,000
Training			
Medical	7,491	15,239	10,000
EMT Tuitions	441	2,500	2,500
Paramedic Program	19,025	42,000	10,000
CPR Training - Public Courses	0	1,000	2,000
Fire	19,347	30,541	35,000
Wildland	0	4,000	2,000
Rescue	0	9,096	5,000
Administration	26,942	88,368	50,000
Training Equipment	10,422	1,000	1,000
Training Building & Grounds	0	1,000	1,000
Food	0	3,295	3,000
CMC Fire Academy	0	1,000	2,000
CMC EMT Course	0	500	2,000
Total Training	83,668	199,539	125,500

GENERAL FUND 2025

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	2023 Audit	2024 Estimate	2025 Budget
Equipment			
Vehicle Repairs	9,987	55,010	20,000
Vehicle Supplies	57,797	53,607	50,000
Vehicle Equipment	0	2,840	2,000
Equipment Testing	17,433	32,032	35,000
Shop Supplies	0	1,000	1,000
Tools	0	1,000	1,000
Communications Equipment	665	1,000	1,000
Maintenance Contracts	9,046	2,521	10,000
Computers Repairs/Service	34,769	9,939	10,000
Portable Equipment	0	1,000	500
Office Equipment	9,983	13,154	10,000
Total Equipment	139,680	173,103	140,500
Buildings			
Utilities	106,370	111,251	125,000
Equipment	0	11,849	15,000
Maintenance & Repairs	71,854	57,497	50,000
Supplies	45,567	20,393	25,000
Total Buildings	223,791	200,990	215,000
Miscellaneous			
TABOR Emergency Reserves	0	0	232,604
Other Miscellaneous	65,153	65,000	25,000
Total Miscellaneous	65,153	65,000	257,604
TOTAL EXPENDITURES	6,448,015	7,716,161	7,986,086
Transfer to Capital Projects Fund	250,000	650,000	500,000
Transfer to Capital Replacement	200,000	200,000	250,000
Sale of Assets	0	0	0
Reserve Balance 12/31 GF	1,633,186	1,586,931	492,678
Reserve Balance 12/31 CPF	82,747	244,954	112,037
Reserve Balance 12/31 CRF	535,309	693,970	768,970
Total Reserves	2,251,243	2,525,855	1,373,685
Restricted Funds	0	0	0
Unrestricted Funds	2,251,243	2,525,855	1,373,685

CAPITAL PROJECTS FUND 2025
10/3/2024

	2023 Audit	2024 Estimate	2025 Budget
Reserve Balance Jan 1	329,059	82,747	244,954
Transfers In			
Transfer from Gen Fund	250,000	650,000	500,000
Total Transfers In	250,000	650,000	500,000
Revenue			
Impact Fees	0	20,000	10,000
Earnings on Deposits	14,681	66,076	5,000
Grants	0	150,287	18,000
Sale of Assets	0	0	0
Miscellaneous	0	2,028,761	0
Total Revenue	14,681	2,265,123	33,000
TOTAL INCOME	264,681	2,915,123	533,000
EXPENDITURES			
Lease Purchase, St 81	0	207,917	207,917
Building Projects	98,729	1,800,000	300,000
Fire Equipment	29,070	200,000	60,000
Station Improvements	38,374	25,000	64,000
Communications Equipment	111,218	15,000	0
Training Equipment	32,227	17,000	0
Medical Equipment	13,185	42,000	0
Rescue Equipment	7,761	0	0
Office Equipment	46,772	55,000	10,000
Station Equipment	17,578	10,000	0
Training Building & Grounds	5,000	15,000	12,000
Vehicles	112,202	365,000	12,000
Misc	-1,123	1,000	0
TOTAL EXPENDITURES	510,992	2,752,917	665,917
Reserve Balance 12/31	82,747	244,954	112,037

CAPITAL REPLACEMENT FUND 2025
10/3/2024

	2023 Audit	2024 Estimate	2025 Budget
Reserve Balance Jan 1	450,294	535,309	693,970
REVENUES			
Transfers In			
Transfer from Gen Fund	200,000	200,000	250,000
Total Transfers In	200,000	200,000	250,000
Revenue			
Earnings on Deposits	26,467	33,661	20,000
Grants	0	0	0
Miscellaneous	0	0	10,000
Total Revenue	26,467	33,661	30,000
TOTAL INCOME	226,467	233,661	280,000
EXPENDITURES			
Apparatus	0	0	0
Vehicles	0	0	90,000
Buildings	129,962	70,000	65,000
Fire Equipment	0	5,000	0
Medical Equipment	11,490	0	0
Communications	0	0	50,000
Misc	0	0	0
TOTAL EXPENDITURES	141,452	75,000	205,000
Sale of Assets	0	0	0
Reserve Balance 12/31	535,309	693,970	768,970

BOND FUND 2025
10/3/2024

	2023 Audit	2024 Estimate	2025 Budget
Reserve Balance Jan 1	453,005	503,910	555,562
REVENUES			
Taxes			
Property Tax	938,143	930,092	607,617
Abated Tax	1,810	2,336	3,144
Personal Property Exemption	0	1,000	1,000
Total Taxes	939,953	933,428	611,761
Other Revenue			
Earnings on Deposits	28,628	29,741	10,000
Miscellaneous	0	0	0
Total Other Revenue	28,628	29,741	10,000
TOTAL REVENUE	968,581	963,169	621,761
EXPENDITURES			
Treasurer's Fees	21,551	21,392	13,968
2017 Bond Issue, Principal	560,000	565,000	0
2017 Bond Issue, Interest	335,325	11,300	0
2019 Bond Issue, Principal	0	0	270,000
2019 Bond Issue, Interest	0	312,825	312,825
Fiscal Agents Fees	800	1,000	1,000
Miscellaneous		0	0
TOTAL EXPENDITURES	917,676	911,517	597,793
Reserve Balance 12/31	503,910	555,562	579,530

PENSION FUND 2025
10/3/2024

	2023 Audit	2024 Estimate	2025 Budget
Reserve Balance Jan 1	2,248,782	2,273,921	2,208,065
REVENUES			
Taxes			
Property Tax	46,351	84,961	49,413
Total Taxes	46,351	84,961	49,413
Other Revenue			
FPPA Matching Funds	39,481	41,716	76,465
Earnings on Deposits	227,344	181,377	50,000
Miscellaneous	0		
Total Other Revenue	266,825	223,093	126,465
TOTAL REVENUE	313,176	308,054	175,878
EXPENDITURES			
FPPA Fees & Expenses	38,286	40,000	40,000
Treasurer Fees	1,042	1,910	1,111
Benefits	243,313	325,000	325,000
Disability Insurance	5,396	6,000	6,500
Fidelity Bond	0	1,000	1,000
Miscellaneous	0	0	0
TOTAL EXPENDITURES	288,037	373,910	373,611
Reserve Balance 12/31	2,273,921	2,208,065	2,010,332